

Rent Payment Reminder

Dear [Tenant's Name],

This is a friendly reminder that your rent payment for the month of [Month] is due on [Due Date]. The total amount due is [Amount].

Please ensure that the payment is made by the due date to avoid any late fees.

If you have already made the payment, please disregard this message. If you have any questions or concerns, feel free to contact me.

Thank you for your prompt attention to this matter.

Sincerely,
[Your Name]
[Your Contact Information]