

Convertible Note Issuance Letter

Date: [Insert Date]

To:

[Investor Name]
[Investor Address]
[City, State, Zip Code]

Dear [Investor Name],

We are pleased to inform you that [Company Name] (the "Company") is issuing a convertible note (the "Note") with the following terms:

Details of the Convertible Note

- **Principal Amount:** \$[Amount]
- **Maturity Date:** [Maturity Date]
- **Interest Rate:** [Interest Rate]% per annum
- **Conversion Discount:** [Conversion Discount]%
- **Valuation Cap:** \$[Valuation Cap]

Please review the attached documents for complete details regarding the Note and the rights associated with it. By signing and returning a copy of this letter, you will confirm your agreement to the terms set forth herein.

We appreciate your support and belief in our vision. If you have any questions or require additional information, please do not hesitate to reach out.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Company Address]
[City, State, Zip Code]

Accepted and Agreed:

[Investor Name]
Date: _____