

# Convertible Note Funding Request

Your Name  
Your Title  
Your Company Name  
Your Company Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

[Investor's Name]  
[Investor's Title]  
[Investor's Company Name]  
[Investor's Company Address]  
City, State, Zip Code

## **Subject: Convertible Note Funding Request**

Dear [Investor's Name],

I hope this message finds you well. I am reaching out to introduce you to an exciting opportunity with [Your Company Name]. We are seeking convertible note funding to support our growth initiatives and scale our operations.

[Briefly describe your company, its mission, and what makes it unique. Include key milestones you have achieved so far.]

To fuel our expansion, we are looking to raise [amount] through a convertible note. This funding will be utilized for [specific purposes, e.g., product development, marketing, hiring]. Our objective is to reach [state your projected growth or milestones].

We believe that a convertible note presents a mutually beneficial opportunity, allowing you to invest in [Your Company Name] while enjoying the potential for favorable conversion terms. We anticipate a valuation of [expected valuation] during the next financing round.

I would appreciate the opportunity to discuss this in more detail and explore how we can collaborate effectively. Please let me know a suitable time for us to connect. Thank you for considering our proposal.

Best regards,  
[Your Name]  
[Your Title]  
[Your Company Name]