

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Company's Dividend Office/Relevant Department],

I am writing to formally request the withdrawal from my Dividend Reinvestment Plan (DRIP) for my account [Account Number]. I have appreciated the benefits of the reinvestment plan; however, I have decided to discontinue my participation at this time.

Please process my request to cease all future reinvestments of dividends and direct my future dividends to my linked bank account. I understand that this will take effect according to the company's policies and timelines.

Thank you for your attention to this matter. Please confirm the termination of my participation in the DRIP at your earliest convenience.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]