

# Request for Dividend Reinvestment Plan Information

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the Dividend Reinvestment Plan (DRIP) offered by [Company Name]. As a shareholder, I am interested in understanding the details of this plan, including enrollment procedures, benefits, and any associated costs.

Could you please provide me with the necessary information or direct me to where I can find more details regarding the DRIP? I appreciate your assistance and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]