

Inquiry Regarding Dividend Reinvestment Plan Eligibility

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the Dividend Reinvestment Plan (DRIP) offered by [Company Name]. As a shareholder, I am interested in the possibility of enrolling in the plan and would like to know about my eligibility.

Could you please provide information on the following:

- Eligibility requirements for participation in the DRIP
- How to enroll in the plan
- Any associated fees or costs

Thank you for your assistance. I look forward to your prompt response regarding this matter.

Sincerely,

[Your Name]