

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Recipient Name

Company Name

Company Address

City, State, Zip Code

Dear [Recipient Name],

I hope this message finds you well. I am writing to request a comprehensive assessment of my property's worth located at [Your Property Address]. I am considering potential options regarding my real estate investment and would appreciate your professional insight into its current market value.

Additionally, if you could include any relevant information on recent comparable sales in the area, it would be very helpful. Please let me know if you require any further information or if there are any fees associated with this assessment.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]