

Investment Withdrawal Request Due to Financial Hardship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Investment Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Investment Company Representative],

I am writing to formally request the withdrawal of my investment from [Investment Account Details], due to unforeseen financial hardship. The account number associated with my investment is [Account Number].

Due to [brief explanation of financial hardship], I am unable to maintain my current investment and require access to my funds as soon as possible.

I kindly ask for your assistance in processing this withdrawal at your earliest convenience. Please let me know if there are any forms or paperwork I need to complete as part of this process.

Thank you for your understanding and prompt attention to this matter. I look forward to your reply.

Sincerely,

[Your Name]