

Tenancy Renewal Reminder

Dear [Tenant's Name],

We hope this message finds you well. This is a friendly reminder that your current tenancy agreement for the property located at [Property Address] is set to expire on [Expiration Date].

We value you as a tenant and would like to discuss the renewal of your lease. If you wish to continue residing in the property, please let us know your intentions by [Response Deadline].

If you have any questions or would like to discuss the terms of renewal, feel free to reach out to us.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]