

Notice to Renew Lease

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This notice serves to inform you that your current lease for the property located at [Property Address] will expire on [Lease Expiration Date]. We would like to discuss the option of renewing your lease for another term.

Please let us know your intentions regarding the lease renewal by [Response Deadline]. If you would like to proceed with the renewal, we can schedule a time to discuss any changes or updates you may wish to make to the lease agreement.

Thank you for your attention to this matter. We look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Contact Information]