

Expense-Sharing Proposal for Service Partnership

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

Dear [Recipient's Name],

I hope this message finds you well. We have enjoyed a fruitful partnership and believe that further collaboration could yield significant benefits for both our organizations.

We propose an expense-sharing initiative aimed at enhancing our combined services. This initiative would involve sharing costs related to [briefly describe the services or projects], which we believe would lead to increased efficiency and better outcomes.

Outlined below are the key components of our proposal:

- **Project Overview:** [Brief description of the project]
- **Shared Costs:** [Detailed explanation of the costs to be shared]
- **Proposed Benefits:** [What both parties stand to gain]
- **Duration:** [Proposed timeline for the partnership]

We would appreciate the opportunity to discuss this proposal with you at your earliest convenience. Please let us know a suitable time for a meeting.

Thank you for considering our proposal. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Contact Information]