

Collaboration Proposal for Shared Business Expenses

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to propose a collaboration between [Your Company] and [Recipient Company] that aims to share business expenses for [specific project or initiative].

Considering our mutual interests and the benefits of pooling resources, I believe we can achieve significant cost savings and maximize our impact in the market. The proposed collaboration entails:

- Details of the specific project.
- Outline of shared expenses.
- Expected outcomes and benefits.
- Proposed collaboration structure.

I would love the opportunity to discuss this proposal further and explore how we can work together effectively. Please let me know a convenient time for you to meet, or I can send over a more detailed proposal.

Thank you for considering this opportunity. I look forward to your positive response.

Best regards,

[Your Name]
[Your Position]
[Your Company]