

Letter of Intent for Strategic Alliance

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to express our intention to form a strategic alliance between [Your Company Name] and [Recipient's Company Name]. Our mutual interests and shared goals create a promising foundation for extended engagement in the following areas:

1. **Objective:** Define the primary goals of the collaboration.
2. **Scope:** Outline the key activities and areas of focus.
3. **Resources:** Identify resources each party will contribute.
4. **Timeline:** Provide a framework for engagement timelines and deadlines.
5. **Measurement:** Establish metrics for success and evaluation methods.

We believe that through this alliance, we can leverage our strengths to achieve significant outcomes and benefit both organizations. We are excited about the possibilities this collaboration offers and look forward to discussing this proposal in more detail.

Please let us know your available times for a meeting. Thank you for considering this opportunity for partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Phone Number]

[Your Email]