

Insurance Premium Transfer Notification

Date: [Insert Date]

Policyholder Name: [Insert Policyholder Name]

Policy Number: [Insert Policy Number]

To Whom It May Concern,

We are writing to inform you that your insurance premium payment has been successfully transferred to our account as of [Insert Transfer Date].

Details of the Transfer:

- Amount: [Insert Amount]
- Transfer Reference Number: [Insert Reference Number]
- Bank Name: [Insert Bank Name]

If you have any questions or require further assistance, please do not hesitate to contact our customer service team at [Insert Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]