

Temporary Job Offer Letter

Date: [Insert Date]

Dear [Candidate's Name],

We are pleased to offer you a temporary position as [Job Title] at [Company Name]. Your employment is set to begin on [Start Date] and will conclude on [End Date].

As discussed, you will be compensated at a rate of [Salary/Rate] per [hour/week/month]. You will also be eligible for [any applicable benefits, if any].

Please review the terms of this offer and confirm your acceptance by signing and returning this letter by [Deadline Date].

We look forward to your contributions during your time with us.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]