

Request for Partnership Reference

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a reference regarding our partnership at [Your Company Name]. As we are currently exploring new collaborations and opportunities, your insight into our working relationship would be invaluable.

We have had the pleasure of working together on [mention specific projects or collaborations], and I believe your perspective on our mutual successes could significantly impact potential future partnerships.

If you feel comfortable, I would greatly appreciate it if you could provide a reference that reflects our collaboration. Please let me know if you need more information or if there's a specific format you prefer.

Thank you very much for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]