

# Notification of Legal Proceedings

Date: [Insert Date]

To: [Partner's Name]  
[Partner's Company Name]  
[Partner's Address]  
[City, State, Zip Code]

Dear [Partner's Name],

We hope this message finds you well. We are writing to formally notify you that legal proceedings have been initiated concerning our partnership agreements. The specifics of the matter are as follows:

**Case Number:** [Insert Case Number]  
**Court:** [Insert Court Name]  
**Date of Filing:** [Insert Filing Date]  
**Parties Involved:** [Insert Parties Involved]

As we navigate through this process, we believe that open communication will be vital. We would like to discuss the next steps and any implications this might have on our ongoing projects.

Please feel free to contact us at your earliest convenience to arrange a meeting or discuss any concerns you may have.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Contact Information]