

Letter to Board of Directors

Date: [Insert Date]

To: Board of Directors

From: [Your Name]
[Your Position]
[Your Company]

Subject: Introduction of [Business Leader's Name] for Consideration

Dear Members of the Board,

I hope this message finds you well. I am writing to bring to your attention the exceptional qualifications and expertise of [Business Leader's Name], who I believe would be a valuable addition to our board.

[Business Leader's Name] has extensive experience in [briefly outline relevant experience and accomplishments], and possesses a strong track record in [relevant industry/field]. Their insights would be instrumental in guiding our organization towards future success.

I recommend that we schedule a meeting to discuss the possibility of inviting [Business Leader's Name] to join our board. I firmly believe their contributions could greatly enhance our strategic planning and decision-making processes.

Thank you for considering this recommendation. I look forward to your thoughts on this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company]