

# Notification of Updated Business Partner Ethics Guidelines

Dear [Business Partner's Name],

We hope this message finds you well. We are reaching out to inform you that we have recently updated our Business Partner Ethics Guidelines. These updates are designed to ensure compliance with the latest regulations and to promote ethical business practices.

The updated guidelines emphasize our commitment to integrity, transparency, and respect in all our business dealings. We encourage you to review the new guidelines carefully, which are attached to this email.

It is imperative that all our business partners comply with these updated guidelines to maintain a strong and ethical partnership. Should you have any questions or require further clarification, please do not hesitate to contact us.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]