

Invitation to Participate in Health and Safety Risk Assessment

Dear [Partner's Name],

We hope this message finds you well. As part of our ongoing commitment to ensure a safe and healthy working environment, we are conducting a Health and Safety Risk Assessment and would like to invite you to participate.

The assessment is scheduled for [Date] at [Location]. We believe your insights and expertise will be invaluable in identifying potential risks and improving our safety protocols.

Please confirm your availability by [RSVP Date]. We look forward to your positive response and collaboration on this important initiative.

Thank you for your attention to this matter.

Best regards,
[Your Name]
[Your Position]
[Your Company]
[Contact Information]