

Health and Safety Protocol Reminder

Date: [Insert Date]

To: [Business Partner's Name]

From: [Your Company Name]

Subject: Reminder of Health and Safety Protocols

Dear [Business Partner's Name],

We hope this message finds you well. As we continue our partnership, we would like to take this opportunity to remind you of the key health and safety protocols we have in place to ensure the wellbeing of all personnel involved.

Key Protocols to Remember:

- Regular hand washing and sanitizing.
- Use of personal protective equipment (PPE) where necessary.
- Maintaining social distancing in all areas.
- Immediate reporting of any health concerns or incidents.

We appreciate your cooperation in adhering to these protocols. Together, we can ensure a safe and healthy working environment for everyone.

Thank you for your attention to this important matter.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]