

Receipt for Insurance Documentation Submission

Date: [Insert Date]

To: [Policyholder's Name]

Address: [Policyholder's Address]

Dear [Policyholder's Name],

This letter serves as a receipt for the insurance documentation submitted on [Insert Submission Date]. We acknowledge the following documents received:

- [Document 1]
- [Document 2]
- [Document 3]

We appreciate your prompt submission of these documents. If any further information or documentation is required, we will contact you promptly.

Thank you for choosing [Insurance Company Name].

Sincerely,

[Your Name]

[Your Title]

[Insurance Company Name]

[Contact Information]