

Partnership Agreement Renewal Notification

Date: [Insert Date]

[Partner's Name]

[Partner's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Partner's Name],

We hope this message finds you well. We would like to remind you that our current partnership agreement is set to expire on [Expiration Date]. In light of our fruitful collaboration, we are keen to discuss the renewal of our partnership.

We believe that continuing our partnership will bring mutual benefits, and we would like to schedule a meeting to discuss the terms of the renewal. Please let us know your availability in the coming weeks.

Thank you for your attention, and we look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]