

Partnership Agreement for Digital Transformation Projects

Date: [Insert Date]

To: [Partner Name]
[Partner Address]
[City, State, Zip Code]

Dear [Partner Name],

This letter serves as a formal agreement between [Your Company Name] and [Partner Name] for collaboration on digital transformation projects.

1. Objectives

The primary objective of this partnership is to [insert objectives, e.g., improve operational efficiency, enhance customer experience, etc.].

2. Scope of Work

Both parties agree to undertake the following activities:

- [Activity 1]
- [Activity 2]
- [Activity 3]

3. Responsibilities

[Your Company Name] shall be responsible for:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]

[Partner Name] shall be responsible for:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]

4. Duration

This agreement shall commence on [start date] and continue until [end date] or until terminated by either party with [notice period].

5. Confidentiality

Both parties agree to maintain confidentiality regarding all shared information during the partnership.

6. Governing Law

This agreement shall be governed by the laws of [Jurisdiction].

Please indicate your acceptance of this agreement by signing below.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]

Agreed and Accepted by:

[Partner Name]

[Partner Title]

[Partner Company Name]