

Engagement Letter for Responsible Sourcing Initiative

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

We are pleased to invite [Company Name] to engage in our Responsible Sourcing Initiative. This initiative aims to promote sustainable practices and ethical sourcing across our supply chains.

As part of this engagement, we request your collaboration in assessing and improving sourcing practices, implementing sustainable strategies, and ensuring compliance with our ethical standards. Your expertise and leadership in this area are invaluable to achieving our common goals.

We will hold an initial meeting on [Insert Date] at [Insert Time] to discuss the framework and expectations of the initiative. Your participation is crucial for the success of this program.

Thank you for considering this opportunity to work together towards more responsible and sustainable sourcing practices.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]