

Insurance Disaster Relief Application

To,

The Claims Department,
[Insurance Company Name]
[Company Address]
[City, State, Zip Code]

Date: [Insert Date]

Subject: Application for Disaster Relief Claim

Dear Sir/Madam,

I am writing to formally apply for disaster relief assistance under my insurance policy ([Policy Number]) following the [Brief Description of the Incident, e.g., hurricane, flood, etc.] that occurred on [Date of Incident].

The incident has caused significant damage to my property located at [Property Address]. Attached are the necessary documents and evidence, including:

- Copy of the insurance policy
- Photographs of the damages
- Estimates of repair costs
- Additional supporting documents

I kindly request your prompt attention to my application and hope for a positive response. Please feel free to reach me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your assistance.

Sincerely,

[Your Full Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]