

Confidential Information Protection Agreement

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Subject: Confidential Information Protection Agreement

Dear [Recipient's Name],

We are pleased to confirm our relationship as business associates. In the course of our partnership, we may share confidential information that requires protection. This letter outlines the terms for the protection of confidential information.

1. Definition of Confidential Information

Confidential Information includes all non-public information disclosed by either party that is marked or otherwise identified as confidential or proprietary.

2. Obligations of Confidentiality

Both parties agree to keep all Confidential Information secure and not disclose it to any third party without prior written consent from the disclosing party.

3. Duration of Confidentiality

The obligations of confidentiality shall remain in effect for a period of [insert period] from the date of disclosure.

4. Exclusions

Confidential Information does not include information that is publicly available, independently developed, or disclosed by the other party without breach of this agreement.

5. Termination

Upon termination of this agreement, parties must return or destroy all Confidential Information received in connection with this agreement.

By signing below, both parties agree to the terms outlined in this Confidential Information Protection Agreement.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

Agreed and accepted by:

[Recipient's Name]

[Recipient's Position]

[Recipient's Company Name]

Signature

Date