

Contract Specifics Confirmation

Date: [Insert Date]

To: [Partner's Name]

[Partner's Address]

Dear [Partner's Name],

We are pleased to confirm the specifics of our trade partnership as outlined below:

Contract Details

- **Partnership Duration:** [Insert Duration]
- **Products/Services Offered:** [Insert Products/Services]
- **Pricing Structure:** [Insert Pricing Details]
- **Payment Terms:** [Insert Payment Terms]
- **Delivery Schedule:** [Insert Delivery Schedule]
- **Contact Person:** [Insert Contact Information]

Please review the above details and let us know if everything is in order. We are excited about the opportunity to work together and look forward to your confirmation.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Contact Information]