

Letter of Extension for Joint Venture Agreement

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Company Address]

Dear [Recipient Name],

We are writing to formally propose an extension of our joint venture agreement dated [Original Agreement Date] regarding [Project/Joint Venture Name]. As our partnership has yielded positive results, we believe extending the agreement is in the best interest of both parties.

We would like to propose an extension period of [Insert Extension Period] under the same terms and conditions as outlined in our original agreement. We acknowledge the efforts and contributions of both parties and are committed to the continued success of this endeavor.

Please confirm your agreement to this extension by signing and returning a copy of this letter by [Insert Deadline Date]. If you have any questions or require further discussion, feel free to reach out.

Thank you for your continued partnership.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]

[Your Company Name]

Agreed and Accepted:

[Recipient Signature]

[Recipient Printed Name]

[Recipient Title]

[Recipient Company Name]