

Partnership Issue Reconciliation

Date: [Insert Date]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

I hope this letter finds you well. I am writing to address some concerns regarding our partnership and to seek a resolution for the issues that have arisen.

It has come to my attention that [describe the specific issues or disagreements, e.g., profit distribution, decision-making processes, etc.]. I believe it is essential for the health of our partnership to discuss these points openly.

To facilitate a productive conversation, I propose we arrange a meeting at your earliest convenience. I am confident that we can come to a mutual understanding and strengthen our partnership moving forward.

Please let me know your availability in the coming weeks so we can schedule a time to meet. Thank you for your attention to this matter, and I look forward to resolving these issues together.

Warm regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]