

# Letter of Strategic Partner Adjustment

**Date:** [Insert Date]

**To:** [Partner's Name]

**Company:** [Partner's Company Name]

**Address:** [Partner's Company Address]

Dear [Partner's Name],

We hope this message finds you well. As we continue to evolve our strategic partnership, we would like to discuss some adjustments that will better align our goals and enhance our collaboration.

Specifically, we propose the following adjustments:

- [Adjustment 1]
- [Adjustment 2]
- [Adjustment 3]

We believe that these changes will not only strengthen our partnership but also foster greater success for both parties. We would like to arrange a meeting to discuss this in detail and explore any additional thoughts you may have.

Please let us know your availability for the meeting within the next week. We appreciate your continued collaboration and look forward to your feedback.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]