

Partnership Breakup Notification

Date: [Insert Date]

To: [Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

I hope this message finds you well. I am writing to formally notify you of my decision to end our partnership effective [Insert Effective Date]. This decision has not come lightly and follows considerable reflection on the direction of our business and our individual goals.

I believe that parting ways is in the best interest of both parties, allowing us to pursue our own paths and opportunities more freely. I am committed to ensuring a smooth transition and would like to discuss how we can best manage the dissolution of our partnership.

Please let me know a convenient time for us to sit down and discuss the details of this transition, including any financial matters or outstanding obligations we may need to address.

Thank you for the experiences we have shared and the journey we have taken together. I wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]