

End of Partnership Notification

Dear [Partner's Name],

I hope this message finds you well. I am writing to formally notify you of our decision to end our partnership, effective [End Date]. This decision was made after careful consideration and discussions regarding the future direction of our businesses.

We appreciate the opportunity to have worked together and the contributions your team has made during our partnership. We believe that this decision is in the best interest of both parties moving forward.

Please let us know how we can assist during this transition period. We aim to ensure a smooth conclusion to our collaboration.

Thank you once again for our time working together. We wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]