

Termination of Partnership Agreement

Date: [Insert Date]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

We are writing to formally agree to the termination of our partnership dated [Insert Date of Partnership Agreement]. This decision has been mutually agreed upon due to [brief reason for termination, if applicable].

As of [Termination Date], all duties, responsibilities, and obligations between the parties shall cease. We will ensure that all outstanding matters are settled promptly, including [mention any outstanding issues if applicable].

We appreciate the time we spent working together and wish each other success in our future endeavors.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

Agreed and Accepted:

[Partner's Signature] _____

[Date]