## **Virtual Classroom Conduct Expectations**

Dear Students,

As we embark on our virtual learning journey, it is essential to establish a set of conduct expectations to ensure a respectful and productive environment for all. Please keep the following guidelines in mind:

- Be respectful: Treat classmates and teachers with kindness and courtesy.
- Be present: Log in on time and stay engaged during the session.
- Participate actively: Contribute to discussions and complete assignments on time.
- Stay on topic: Keep conversations focused on the subject matter.
- Follow instructions: Adhere to guidelines provided by the teacher regarding technology use.
- Maintain a positive environment: Support your peers and celebrate their achievements.

By following these expectations, we can create an enriching and enjoyable learning experience. Thank you for your cooperation!

Sincerely, [Your Name] [Your Position] [School Name]