## **Virtual Classroom Civility Standards**

Dear Students,

As we embark on our journey in this virtual classroom, it is essential to establish a respectful and productive learning environment. Below are the civility standards we are expected to uphold:

- Respect one another's opinions and contributions.
- Use appropriate language and tone during discussions.
- Be punctual and prepared for all virtual meetings.
- Stay engaged and participate actively in class activities.
- Practice patience and understanding with fellow classmates.
- Communicate any issues directly and respectfully.
- Maintain confidentiality regarding sensitive topics discussed in class.

Your adherence to these standards will ensure a positive learning experience for everyone. If you have any questions or concerns, feel free to reach out.

Sincerely,

[Instructor's Name]