

Notice of Rescheduling for Virtual Parent Gathering

Dear Parents and Guardians,

We hope this message finds you well. We want to inform you that the upcoming virtual parent gathering originally scheduled for **[Original Date]** has been rescheduled.

The new date and time for the gathering will be **[New Date and Time]**. We apologize for any inconvenience this may cause and appreciate your understanding.

Please mark your calendars, and we look forward to seeing you online to discuss important updates and initiatives.

If you have any questions or concerns, please feel free to reach out to us at **[Contact Information]**.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[School/Organization Name]