

# Notification of Insurance Premium Adjustment

Date: [Insert Date]

To: [Policyholder's Name]

[Policyholder's Address]

Dear [Policyholder's Name],

We are writing to inform you of an adjustment to your insurance premium for policy number [Policy Number]. After a thorough review, we have determined that your new premium will be [New Premium Amount], effective as of [Effective Date].

This adjustment is due to [brief explanation of the reason for the adjustment, e.g., changes in coverage, updated underwriting criteria, etc.]. We value your trust and are committed to providing you with the best coverage at a fair price.

If you have any questions regarding this adjustment or would like to discuss your policy further, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter. We appreciate your continued support.

Sincerely,

[Your Name]

[Your Job Title]

[Insurance Company Name]

[Company Address]

[Contact Information]