

Team-Based Learning Exercise

Date: [Insert Date]

To: [Insert Team Name]

From: [Insert Your Name]

Dear Team,

I hope this message finds you well. As part of our ongoing efforts to enhance our learning experience, we will be conducting a team-based learning exercise. Below are the details:

Exercise Overview

This exercise aims to encourage collaboration and improve our problem-solving skills in a team setting.

Objectives

- Enhance teamwork and communication skills.
- Develop critical thinking and decision-making abilities.
- Apply theoretical knowledge to practical scenarios.

Schedule

Date: [Insert Date]

Time: [Insert Start Time] to [Insert End Time]

Location: [Insert Location]

Preparation

Please review the following materials before the exercise:

- [Insert Material 1]
- [Insert Material 2]

Team Assignments

Teams will be assigned based on the following criteria:

- [Insert Criteria 1]
- [Insert Criteria 2]

If you have any questions or concerns, please feel free to reach out to me.

Best regards,

[Your Name]
[Your Position]