

Classroom Budget Justification for After-School Programs

Date: [Insert Date]

To: [Insert Recipient's Name]
[Insert Recipient's Position/Title]
[Insert School/Organization Name]
[Insert Address]
[Insert City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request funding for our after-school programs under our classroom budget for the upcoming academic year. These programs are essential for supporting our students' academic growth and personal development.

Justification for Funds:

- **Academic Support:** The after-school programs provide supplementary educational resources that help students improve their understanding of core subjects.
- **Extracurricular Activities:** Offering various activities, including sports, arts, and music, keeps students engaged and promotes a well-rounded education.
- **Safe Environment:** Our after-school programs provide a safe and constructive space for students until they can go home.
- **Community Engagement:** These programs foster a sense of community among students, allowing them to collaborate and develop essential social skills.

We are requesting a budget of [Insert Amount] which will cover staff salaries, materials for activities, and transportation costs. This investment will have a significant positive impact on our students and the overall school community.

Thank you for considering our request. We appreciate your support in providing valuable after-school opportunities for our students.

Sincerely,

[Your Name]
[Your Position]
[Your School/Organization Name]
[Your Contact Information]