

# Guidelines for Peer Mediation Conduct

Date: \_\_\_\_\_

To: All Peer Mediators

Dear Peer Mediators,

As you embark on your journey in peer mediation, it is essential to uphold certain standards to ensure a productive and respectful environment. Please adhere to the following guidelines:

## **1. Confidentiality**

All discussions during mediation sessions must remain confidential. This builds trust and encourages open communication.

## **2. Neutrality**

As mediators, you must remain neutral, refraining from taking sides or showing favoritism.

## **3. Respect**

All participants deserve respect. Listen actively and validate feelings, even if you do not agree.

## **4. Fairness**

Ensure equal opportunity for all parties to voice their concerns without interruption.

## **5. Problem-Solving Focus**

Guide the discussion towards finding mutually acceptable solutions rather than dwelling on past grievances.

## **6. Follow-Up**

After the mediation, follow up with participants to address any ongoing concerns and reinforce the solutions agreed upon.

Thank you for your commitment to fostering a positive environment through peer mediation. Your role is invaluable!

Sincerely,  
[Your Name]  
[Your Title/Position]  
[Your Organization]