

Request for Resources on Critical Thinking Strategies

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request any resources, materials, or guidance you may have on critical thinking strategies. As [brief explanation of your role or project], I believe that enhancing our critical thinking skills is essential for [reason why critical thinking is important in your context].

Specifically, I am interested in [mention any specific areas or topics related to critical thinking you seek resources on]. Any recommendations for books, articles, workshops, or online courses would be greatly appreciated.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]

[Your Position]