

Academic Transition Notification for Scholarship Application

Dear [Scholarship Committee/Recipient Name],

I hope this message finds you well. I am writing to formally notify you of my academic transition as part of my scholarship application process for the [Name of Scholarship].

As of [Date], I have transitioned from [Previous Academic Program/Institution] to [New Academic Program/Institution]. This change reflects my commitment to pursuing my educational and career goals in [Field of Study]. I believe that this transition will enhance my skills and knowledge, ultimately contributing to my potential as a scholarship recipient.

I have attached all relevant documentation regarding my academic records and details about my new program for your review. I remain dedicated to [Your Academic Goals/Intentions] and am enthusiastic about the opportunities this transition will bring.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Address]
[Your Email]
[Your Phone Number]