

Request for Insurance Declaration Document

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am currently in the process of applying for a mortgage with [Lender's Name], and they require an insurance declaration document for my application. I kindly request that you provide me with an updated declaration page for my policy.

Policy Details:

- Policy Number: [Insert Policy Number]
- Insured Property Address: [Insert Property Address]

Please send the declaration document to my address mentioned above or to my email at [Insert Email Address]. Your prompt assistance in this matter is greatly appreciated as it will help facilitate the mortgage application process.

Thank you for your attention to this matter.

Sincerely,

[Your Name]