

Reminder: Upcoming Parent Educational Workshop

Dear Parents,

We hope this message finds you well! This is a friendly reminder about our upcoming Parent Educational Workshop scheduled for **[Date]** at **[Time]**. The workshop will take place in **[Location]**.

The focus of this workshop will be on **[Workshop Topic]**, and it is a great opportunity for parents to engage, ask questions, and learn more about how to support their children's education.

Please RSVP by **[RSVP Date]** if you have not done so already. We look forward to seeing you there!

Best regards,

[Your Name]

[Your Position]

[School/Organization Name]

[Contact Information]