

# Reminder: Upcoming Career Day

Dear [Recipient's Name],

This is a friendly reminder that our Career Day will be held on [Date] at [Time]. The event will take place at [Location]. We are excited to welcome various industry professionals who will share valuable insights about their careers.

Please make sure to bring your questions and eagerness to learn. Don't forget to RSVP by [RSVP Deadline].

Looking forward to seeing you there!

Best regards,

[Your Name]

[Your Position]

[Your Organization]