Confirmation of Participation in Career Day

Dear [Participant's Name],

We are pleased to confirm your participation in our upcoming Career Day scheduled for [Date] at [Location]. Your involvement is greatly appreciated and will provide valuable insights and guidance to our students.

Event Details:

Date: [Date] Time: [Time]

• **Location:** [Location]

Please let us know if you have any specific requirements or if you need further information to prepare for the event.

Thank you once again for your commitment to supporting our students. We look forward to seeing you at Career Day.

Sincerely,

[Your Name]
[Your Position]
[School/Organization Name]
[Contact Information]