

Proposal for Reading Comprehension Initiative

Date: [Insert Date]

To: [Insert Recipient Name]

[Insert Recipient Title]

[Insert Organization Name]

[Insert Address]

Dear [Recipient Name],

I am writing to propose a new initiative aimed at enhancing reading comprehension skills among [target audience, e.g., elementary school students]. The objective of this initiative is to foster a love for reading while equipping students with critical comprehension strategies that will be beneficial throughout their academic journeys.

Our program will include a series of interactive workshops, reading sessions with experienced educators, and access to a curated selection of age-appropriate literature. We plan to incorporate assessments to gauge progress and tailor our approach to meet the varying needs of our students.

Funding for this initiative will be sourced through [mention funding sources or partnerships], and we anticipate that it will positively impact [insert expected outcomes, e.g., literacy rates, student engagement].

I would greatly appreciate the opportunity to discuss this proposal further and explore potential collaboration. Thank you for considering this initiative to enhance literacy in our community.

Warm regards,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]