

Welcome to [University/College Name]!

Dear [Student's Name],

We are excited to welcome you to the [University/College Name] family! To help you prepare for your upcoming orientation, please find a checklist of important items and tasks to complete before your arrival:

New Student Orientation Checklist

- Complete Online Registration
- Submit Health Records
- Review Orientation Schedule
- Prepare Required Documents
- Set Up Your Student Email Account
- Purchase Textbooks and Supplies
- Plan Travel Arrangements
- Join [University/College] Social Media Groups
- Familiarize Yourself with Campus Resources
- Pack for Your Stay

If you have any questions or need assistance, please do not hesitate to reach out to us at [Contact Information]. We look forward to seeing you at orientation!

Best Regards,
[Your Name]
[Your Position]
[University/College Name]