

# Class Conduct Expectations

Date: [Insert Date]

Dear Students and Parents,

As we embark on a new academic year, it is important to establish clear expectations for conduct in our classroom. These guidelines are designed to create a positive learning environment for everyone.

## Expectations:

- Respect each other and the classroom materials.
- Listen when others are speaking.
- Be prepared for class with all necessary materials.
- Participate actively and positively in discussions.
- Follow directions promptly and responsibly.

## Consequences:

- First Offense: Verbal reminder of expectations.
- Second Offense: Written warning.
- Third Offense: Parent contact and possible meeting.

We believe that by adhering to these guidelines, we foster a productive and respectful learning environment. Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[School Name]